

TOS WEB PORTAL

Terminal Modernization Fee User Guide



- Introduction
- Status Inquiry
- Payment Instructions
- Payment Transfers
- Payment Report

TOS WEB PORTAL

Terminal Modernization Fee

- The TMF applies to all Import and Export loads. The cost is \$25.00 per container.
- The system will allow users to pay the Terminal Modernization Fee while checking Import Bill of Lading or Export Booking status via the reports menu or during the appointment creation.

Reports > Single/Dual Appointment > Import Report:

- Import Report by Bill of Lading number(s)
- System will display Terminal Modernization Fee Status Link
- The link will redirect the user to the status information
- If payment is required the user can select **Make Payment** to do so

[Report > Container Availability](#)

Inquiry By

- ☒ Container Number
☐ Bill of Lading

Container Number :

Import - Container Information

► Request Notification

7 records found

Container Number	Available	Appointment Time		Location	Vessel Name	Voyage Number	Customs Status	Freight Status
TGBU919434-5	Yes	Ready For Appt	Fee Status	Yard	BRUSSELS	009W	RELEASED	RELEASED
TEMU587726-1	Yes	Ready For Appt	Fee Status	Yard	DIMITRIS C	04N	RELEASED	RELEASED
HLXU318413-5	Yes	Ready For Appt	Fee Status	Yard	TIRUA	2049N	RELEASED	RELEASED
BSIU228643-6	Yes	Ready For Appt	Fee Status	Yard	YM ESSENCE	066W	RELEASED	RELEASED
SEGU111790-0	Yes	Ready For Appt	Fee Status	Yard	DIMITRIS C	04N	RELEASED	RELEASED
DRYU214992-7	Yes	Ready For Appt	Fee Status	Yard	DIMITRIS C	04N	RELEASED	RELEASED
TCNU282136-1	No			Yard	BOMAR RESOLUTE	17N	RELEASED	HOLD

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Reports > Export Report:

- Export Report by Booking(s)
- System will display Terminal Modernization Fee Status Link
- The link will redirect the user to the status information
- If payment is required the user can select **Make Payment** to do so

Report > Export

Inquiry By

☒ Booking Number
☐ Release/EDO Number

Booking Number : 041864243



Go

Clear

Click on a booking number to see the details for that booking

Export to Excel

Booking Number	Ssco Name	Vessel Name	Hazardous	OOG	Terminal Modernization Fee
041864243	Evergreen Line	ACRUX N	No	No	Status Transfer Balance

View All

Status for Booking # 041864243

Vessel Information

SSCO	Vessel Name	Voyage Number	Begin Receive	General Cutoff	Reefer Cutoff	Hazardous Cutoff	Loading At
EGL	ACRUX N	142S	8/31/2020 6:00:00 AM	8/31/2020 6:00:00 AM	8/31/2020 6:00:00 AM	8/31/2020 6:00:00 AM	MSY

Booking Information

Length	Type	Height	Total	Received	Delivered
40	DR	86	1	0	1

Terminal Modernization Fee Status

Terminal Modernization Fee Status

Terminal modernization fee is paid at Booking level.

Booking Number: 041864243
Vessel-Voyage: ACR-142S

Amount Due: \$25.00

Amount Paid: \$0.00
Applied Amount: \$0.00
Transfer Amount: \$0.00
Balance: \$0.00

Please make the payment at Pay portal:

Make Payment

Close

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Appointments > Single/Dual Appointment > Export In:

- Enter Bill of Lading number or Booking number
- System will display Terminal Modernization Fee Status Link
- The link will redirect the user to the status information

Appointments > Single/Dual Appointment

☒ In Export In ☐ Out Select

Booking Number:

Make/Modify/Delete Appointments - Export In

Click on a valid booking link to make appointments

Booking #	Vessel	Status	Total	Full In	Empty Out	Terminal Modernization Fee
041864243	ACRUX N -- 142S	Valid Booking	1	0	1	Status

Booking #: **041864243** | Vessel-Voyage: ACRUX N -- 142S

Total	Full In	Empty Out	SSCO	Empty Start	Full Start	General Cutoff	Reefer Cutoff	Hazardous Cutoff	Cutoff Override?	Genset Required?	Hazardous?
1	0	1	EVERGREEN LINE		8/31/2020 6:00:00 AM	8/31/2020 6:00:00 AM	8/31/2020 6:00:00 AM	8/31/2020 6:00:00 AM	No		No

Size/Type	Total	Full In	Empty Out
40 / DR / 86	1	0	1

Insufficient fund to make an appointment. [Make Payment](#)

Terminal Modernization Fee Status

Terminal Modernization Fee Status

Terminal modernization fee is paid at Booking level.

Booking Number: 041864243
Vessel-Voyage: ACR-142S

Amount Due: \$25.00

Amount Paid: \$0.00
Applied Amount: \$0.00
Transfer Amount: \$0.00
Balance: \$0.00

Please make the payment at Pay portal: [Make Payment](#)

TOS WEB PORTAL

To pay for the Terminal Modernization Fee

- If payment is required the user can select **Make Payment** to do so
- Once selected the user will be redirected to the payment page

TOS Web Portal – MultiPay

Terminal: UAT NOLA - N4

Pay - Terminal Modernization Fee

Booking #	Tariff Type	Amount
041864243	Terminal Modernization Fee - Full In	\$25.00
Total:		\$25.00

Please accept the Credit Card terms and conditions below and select the "Authorize Payment" button to enter credit card information on the Wells Fargo-Cybersource payment site.

☐ I have read and fully understand the Credit Card terms and conditions*

☐ Store Billing Address

(*) Indicates required fields

Authorize PaymentClose

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- The following information is required to complete the payment:
 - Acknowledge the Credit Cards terms and conditions
 - Store Billing Address (optional)
 - Select Authorize Payment

TOS WEB PORTAL

➤ Complete Billing Information

The screenshot shows a web form for completing billing information. At the top, there are four tabs: 'Billing' (highlighted with a red box), 'Payment', 'Review', and 'Receipt'. The 'Billing Information' section on the left contains several required fields, each marked with an asterisk (*). The fields are: First Name (filled with 'Trucker'), Last Name (filled with 'Manager'), Address Line 1 (filled with '2001 John S. Gibson'), Address Line 2 (empty), City (filled with 'San Pedro'), Country/Region (dropdown menu showing 'United States of America'), State/Province (dropdown menu showing 'California'), Zip/Postal Code (filled with '90731'), Phone Number (filled with '3105192327'), and Email (filled with 'michele.hudgins@portsamerica.c'). A red box highlights the 'Next' button at the bottom right of the form. On the right side, the 'Your Order' section shows the 'Total amount' as '\$25.00', which is also highlighted with a red box. Below the total amount, it says 'Card selected: [Change payment method](#)'.

Billing Payment Review Receipt

Billing Information * Required field

First Name *
Trucker

Last Name *
Manager

Address Line 1 *
2001 John S. Gibson

Address Line 2

City *
San Pedro

Country/Region *
United States of America

State/Province *
California

Zip/Postal Code *
90731

Phone Number *
3105192327

Email *
michele.hudgins@portsamerica.c

Next

Your Order

Total amount \$25.00

Card selected: [Change payment method](#)

➤ Select Next to proceed

TOS WEB PORTAL

➤ Enter your payment information (required fields)

The screenshot displays the 'Payment' step of a checkout process. At the top, there are four tabs: 'Billing', 'Payment' (active), 'Review', and 'Receipt'. The 'Payment Details' section is highlighted with a red box. It contains the following fields:

- Card Type ***: A dropdown menu with 'VISA' selected. A yellow label '* Required field' is next to it.
- Card Number ***: A text input field containing '1111'.
- Expiration Month ***: A dropdown menu with '12' selected.
- Expiration Year ***: A dropdown menu with '2024' selected.
- CVN ***: A text input field containing '123'. Below it, a small icon of a credit card with the number '123' is shown.

At the bottom of the 'Payment Details' section, there are two buttons: 'Back' and 'Next'. The 'Next' button is highlighted with a red box. Below the buttons is a link labeled 'Cancel Order'.

On the right side of the page, the 'Your Order' section shows the 'Total amount' as '\$25.00'. Below this, it says 'Card selected. [Change payment method](#)'.

➤ Select Next to proceed

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➤ Review your order

The screenshot displays the 'Review your Order' page within a web portal. At the top, there is a navigation bar with four tabs: 'Billing', 'Payment', 'Review' (which is highlighted in green), and 'Receipt'. Below the navigation bar, the main content area is titled 'Review your Order' in a red-bordered box. The content is divided into two columns. The left column, titled 'Payment Details', shows 'Card Type' as 'Visa', 'Card Number' as 'xxxxxxxxxxxx1111', and 'Expiration Date' as '12-2024'. The right column, titled 'Your Order', shows 'Total amount' as '\$25.00' in a green box. At the bottom of the page, there are three buttons: 'Back' (in a red-bordered box), 'Pay' (in a dark blue box), and 'Cancel Order' (in a red-bordered box).

Payment Details		Your Order	
Card Type	Visa	Total amount	\$25.00
Card Number	xxxxxxxxxxxx1111		
Expiration Date	12-2024		

Buttons: Back, Pay, Cancel Order

- Select the Back button to go to the previous page
- Select Cancel Order to Cancel
- Select Pay to proceed

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- Once completed the user will receive confirmation of payment

Wednesday, April 07, 2021 01:33 AM

Thank you for authorizing your payment

The actual funding of the payment will take a few days.

Here is your **tracking ID - 413391** Please keep this for your reference

Payment Details

Booking #	Tariff Type	Amount
041864243	Terminal Modernization Fee - Full In	\$25.00
Total:		\$25.00

- Terminal Modernization Fee (TMF) status will update accordingly

Terminal Modernization Fee Status

Terminal Modernization Fee Status

Terminal modernization fee has been paid for:

Booking Number: 041864243

Vessel-Voyage: ACR-142S

Amount Due: \$0.00

Amount Paid: \$25.00

Applied Amount: \$0.00

Transfer Amount: \$0.00

Balance: \$25.00

TOS WEB PORTAL

Request Transfer of TMF Fees

- You can request to transfer paid TMF fees to a different Booking(s) or Bills of lading(s) by using the Import or Export Reports

➤ Go to Reports>Import



➤ Enter the Bill of Lading or Booking Number

Report > Container Availability

Inquiry By ☐ Container Number ☒ Bill of Lading Bill of Lading Number: SSZ0871185

Import - Bill of Lading Information

Request Notification Bill of Lading Number : SSZ0871185

Terminal Modernization Fee: [Status](#) | [Transfer Balance](#)

SSCO	CMA-CGM SA	Customs Status	RELEASED
Vessel Name	BOMAR RESOLUTE	Freight Status	RELEASED
Voyage Number	17N	Other Holds	RELEASED

Container Information: 10 records found

Container Number	Available	Appointment Time	Location	Customs Status	Freight Status	Other Holds	SSCO	Gross Weight (lbs)	Hazardous?	OOG?	Seal Number	Length	Type	Height
CXTU102522-2	Yes	Ready For Appt	Yard	RELEASED	RELEASED	RELEASED	CMA	7848	No	No	069802	20	TN	8'6"
EXFU550710-6	Yes	Ready For Appt	Yard	RELEASED	RELEASED	RELEASED	CMA	8157	No	No	069820	20	TN	8'6"
EXFU550872-0	Yes	Ready For Appt	Yard	RELEASED	RELEASED	RELEASED	CMA	8333	No	No	063888	20	TN	8'6"
EXFU551908-8	Yes	Ready For Appt	Yard	RELEASED	RELEASED	RELEASED	CMA	8135	No	No	063898	20	TD	8'6"
GESU808972-4	Yes	Ready For Appt	Yard	RELEASED	RELEASED	RELEASED	CMA	8311	No	No	063882	20	TD	8'6"
ITTU105222-4	Yes	Ready For Appt	Yard	RELEASED	RELEASED	RELEASED	CMA	8047	No	No	063863	20	TN	8'6"
ITTU405025-1	Yes	Ready For Appt	Yard	RELEASED	RELEASED	RELEASED	CMA	8267	No	No	063879	20	TN	8'6"
ITTU405550-4	Yes	Ready For Appt	Yard	RELEASED	RELEASED	RELEASED	CMA	6724	No	No	063842	20	TN	8'6"
SEGU802962-7	Yes	Ready For Appt	Yard	RELEASED	RELEASED	RELEASED	CMA	8333	No	No	063833	20	TD	8'6"
TIFU175852-9	Yes	Ready For Appt	Yard	RELEASED	RELEASED	RELEASED	CMA	7981	No	No	069817	20	TN	8'6"

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- Select Transfer Balance
- Review the amount available to transfer
- Enter the Bill of Lading to request fees transfer to

Terminal Modernization Fee (TMF) - Transfer Balance

Terminal Modernization Fee (TMF) - Transfer Balance

Source Bill of Lading Number #: SSZ0871185 | Vessel-Voyage: BOM-17N

Amount Paid: \$250.00
Applied Amount: \$0.00
Transfer Amount: \$0.00
Balance: \$250.00

Target Bill of Lading Number #: SSZ0861213

GoClear

- Select the amount you wish to request to transfer

Terminal Modernization Fee (TMF) - Transfer Balance

Terminal Modernization Fee (TMF) - Transfer Balance

Source Bill of Lading Number #: SSZ0871185 | Vessel-Voyage: BOM-17N

Amount Paid: \$250.00
Applied Amount: \$0.00
Transfer Amount: \$0.00
Balance: \$250.00

Target Bill of Lading Number #: SSZ0861213

GoClear

Bill of Lading Number #	Vessel	Status	Total	Full In	Empty Out	Avail. Amount	Avail. Qty
SSZ0861213	BOMAR RESOLUTE -- 17N	Valid Bill of Lading	6	0	N/A	\$0.00	1 (Max: 6)

RequestClose

TOS WEB PORTAL

- Select Request
- A notification will be sent to the terminal admin for review and Approve or Reject
- You will receive an email notification once the admin has approved or rejected the request
- To view Request status go to Reports < TMF Transfers
- Enter Booking or Bill of Lading and Date Range to view the status

Reports > TMF Transfers

Booking/BL Number

Status: ☒ All ☐ Pending ☐ Approved ☐ Rejected

Start Date:

End Date:

Go Clear

1 record found

Records: 20 per page Page: 1 of 1

Source Reference #	Target Reference #	Transfer Amount	Transfer Quantity	Note	Created On	Updated	Status
SSZ0871185	SSZ0861213	50.00	2		4/7/2021 11:19:58 PM		Pending

- The report will return the Bill of Lading or Booking reference(s)
- Transfer Amount
- Transfer Quantity
- Notes
- Date the Request is Created
- Date the Request is updated
- Status of the Transfer Fee Request

TOS WEB PORTAL

To view the payment history

- The Payment Report will display all payments paid
 - Go to Reports / Payment Report



Report > Payment Report

Inquiry By

☒ All
☐ Tracking ID
☐ Container Number
☐ Booking/BL Number

Reference Number

Filter By

Report Type: ☒ Summary with Details ☐ Details Only

☐ Authorization Date
Starting From
Ending On

☐ Payment Type

☐ Charge Type

TMF-FULLIN (\$25.00)
TMF-FULLOUT (\$25.00)
Weigh Service Fee (\$2.00)

Go Clear

TWP OLP - Online Transactions

Inquiry By: All
Authorization Date: All
Payment Type: All
Transaction Type: All

Expand All

1 record found

Tracking ID	Payment/Tariff Charge Description	Booking/BOL Number	Payment Date	Transfer Amount	Payment Amount	Service Charge	Funded Amount	Applied Amount	Balance	Payment Type	Payment Status
413391		041864243	4/7/2021 1:33:21 AM	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	Credit Card	Auth

1 record found

Records: 20 per page Page: 1 of 1

Export to Excel

TOS WEB PORTAL

REFUND REQUEST

- All “Refund Requests” must be submitted in writing to panolatmf@portsamerica.com for approval of Refund. All Refund request will need prior approval from the Terminal. All Refunds granted and approved will have at least a 2 Day processing time for funds returned to Credit Card after the approval from the Terminal has been submitted.

For questions contact: panolatmf@portsamerica.com